

SPEECH LANGUAGE PATHOLOGIST ASSISTANT

REPORTS TO: Therapy Manager – 26th St

DEPARTMENT: Varies by Assignment

EXEMPTION STATUS: Non-Exempt

POSITION SUMMARY

The Speech-Language Pathology Assistant provides certain language, articulation, voice and fluency activities as assigned by the supervising Speech-Language Pathologist. To maintain speech and language special education records and documentation as directed by licensed supervisor.

KEY RESPONSIBILITY AREAS

Develop, coordinate, and implement functional speech therapy programs:

- Follow documented treatment plans or protocols developed by the supervising Speech-Language Pathologist
- Assist the Speech-Language Pathologist with implementation of therapy programs to achieve goals and objectives
- Communicate with Speech-Language Pathologist and other contract personnel regarding clients' therapy programs and progress
- Assist with informal documentation as directed by supervising Speech-Language Pathologist
- Document client performance (e.g. tallying data for the Speech-Language Pathologist to use; preparing charts, records and graphs) and report the information to the supervising Speech-Language Pathologist
- Assists with clerical duties such as preparing materials and scheduling activities as directed by the Speech-Language Pathologist
- Assist the Speech-Language Pathologist during assessment of client; excluding administration and interpretation
- Program and provide instruction in the use of augmentative and alternative communication devices.

- Demonstrate or share information with clients' families and staff regarding established feeding strategies, without bolus, as developed and directed by the Speech-Language Pathologist
- Exhibit compliance with regulations, confidentiality policies, reimbursement requirements, and Speech-Language Pathology Assistant's job responsibilities as assigned by the supervising Speech-Language Pathologist
- Provide guidance and treatment via telepractice to clients who are selected by the supervising Speech-Language Pathologist as appropriate for this service delivery model
- Completes other duties as assigned

JOB SPECIFICATIONS

LifeScape Job Description

EDUCATION AND EXPERIENCE

B.A. or B.S. Degree in Speech Pathology or Communication Disorders, or Associate's Degree with SLPA certification

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of state and federal regulations and guidelines
- Technical competence to use computers and software utilized by the organization
- Ability to communicate and collaborate effectively with other professionals, families, and people served of varying ages and diagnoses
- Time management skills

WORKING CONDITIONS/PHYSICAL REQUIREMENTS

Work may be performed in a therapy environment, bedside on the Specialty Hospital unit, in a classroom, outside, at a day care, in a residential facility, and/or home. This position has extensive personal contact with patients, family members, educational personnel, and other healthcare staff when implementing individual therapy programs.

This position can be exposed to physical and mental demands including back and muscle strain, constant kneeling, squatting, twisting, bending, and reaching. This position may require the use of personal protective equipment such as gloves, masks, jackets, robes, gowns, bite guards, etc.

The following physical requirements are necessary for this job:

- Full range of body motion, including the ability to stand / walk / move for extended periods of time
- Stoop, kneel and reach for short to extended periods of time
- Push/pull up to 50 lbs.
- Eye/hand coordination
- Lift up to 50 lbs., using proper body mechanics
- Pinch up to 15 lbs.
- Grip up to 60 lbs.
- Repetitive movements of the wrists, hands, and/or fingers
- Ability to receive and express detailed information through oral communication, visual acuity, and the ability to read and understand directions

This position has been evaluated as a Level I in accordance with the Occupational Safety and Health Administration (OSHA) definition of Occupational Exposure to blood borne pathogens.

Level I: Positions in this category are required to perform tasks which involve exposure to blood, potentially infectious body fluids, or hazardous waste.

MEASURES OF PERFORMANCE

- Regulatory Chart Audits and Reviews
- Safety Record

LifeScape Job Description

- Infection Control Practices
- Timelines/Deadlines
- People Served Feedback/Client Goal Attainment
- Peer Feedback
- General Public Feedback
- Clinical Competencies
- Adherence to Mission and Core Values

Note: Job Descriptions are not exhaustive lists of all skills, responsibilities, or efforts associated with a job. They reflect principle job elements essential for performing the job and evaluating performance. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.